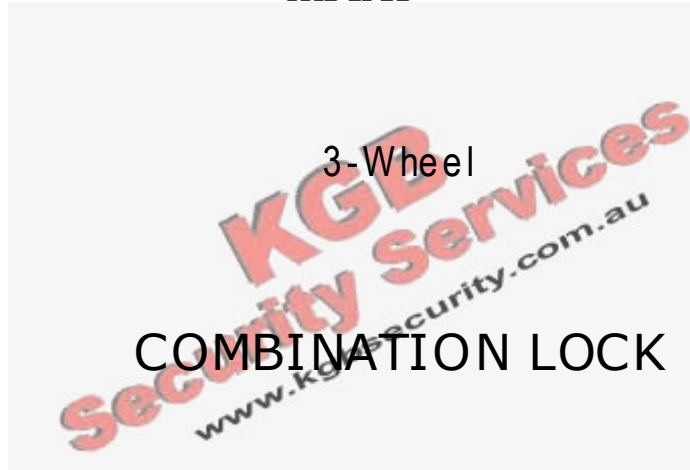


INSTRUCTIONS FOR USING THE

MANI FOIL



IMPORTANT

Carefully read through these instructions before attempting to operate the lock.

The Lock is set on 40, 50, 60 when it leaves our Works

Do not use the combination on which the lock is set when you receive It, but make a new combination of your own to ensure security.



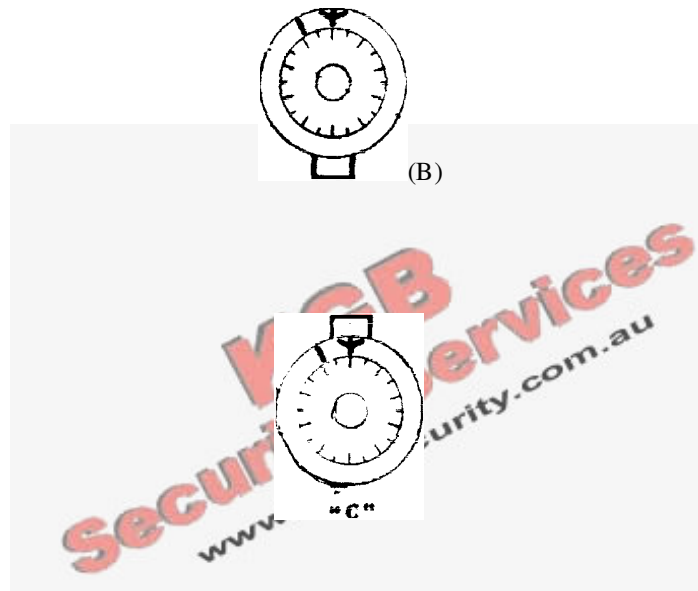
COMBINATION LOCKS

Unless ordered otherwise, locks are supplied to operate in position 'A' as per standard instructions for use.

(Do not use Nos. between 95-10 for your third No.)



If the lock is required for use in position 'B', Zero '0' becomes No. 25.
(Do not use Nos. between 20-35 for your third no.)



If the lock is required for use in position 'C' Zero '0' becomes No. 75.
(Do not use Nos. between 70-85 for your third No.)

MANIFOIL

THE COMBINATION IS CHANGED BY MEANS OF A KEY-MAKE SURE YOU HAVE THE KEY.

AS SOON AS YOU RECEIVE IT YOU SHOULD SET UP YOUR OWN COMBINATION OF THREE NUMBERS.

NOTE CAREFULLY:

The arrow mark is used as the stopping point when unlocking under normal operation. See section A. The straight mark is used when setting up a new combination. See section C.

A.

TO UNLOCK WHEN SET ON 40, 50, 60 (OR ANY OTHER THREE NUMBERS).

Use the arrow mark (V)

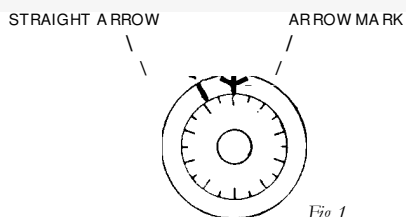


Fig 1

(1) Turn dial clockwise → stopping when the first number comes to the arrow mark (v) the fifth time.

N.B. In all operations, if the dial be turned past the number, DO NOT turn back, but begin the whole sequence again. DO NOT spin the dial round but always turn slowly and steadily, taking special care as the combination number is approached. Take into account the first time the numbers come to the mark, however little movement is needed to bring them there.

- (2) Turn counter-clockwise ←, stopping when the second number comes the fourth time to the arrow mark.
- (3) Turn clockwise → stopping when the third number comes the third time to the arrow mark.
- (4) Turn counter-clockwise ← stopping when 0 (zero) comes to the arrow mark the second time.
- (5) Turn clockwise, → slowly until the lock operates and the dial refuses to turn any further.
- (6) The bolts if operated by separate lever may now be withdrawn and the door or drawer opened.

B.
TO LOCK

Turn the dial counter clockwise ← at least five full turns.

C.
TO SET-UP A NEW COMBINATION OF THREE NUMBERS

(1) With the door or drawer open, throw the bolts and turn the combination lock dial at least five full turns counter-clockwise ←, thus locking the combination lock.

(2) Choose your three numbers.

N.B. DO NOT choose consecutive numbers as 33, 34 or 35.

DO NOT choose all tens or fives as 10, 20, 30, or 50, 55, 60.

DO ensure that there is a difference of at least 10 between each number by distributing the numbers well over the dial. Take care not to have any number suggesting its possible successor.

IMPORTANT-DO NOT use numbers between 95 and 10 for the third number of YOUR COMBINATION.

Carry out the sequence of unlocking with the existing combination BUT USING THE STRAIGHT MARK as your stopping point and stopping when the third number comes to this mark the third time. **DO NOT MOVE THE DIAL FROM THIS POSITION.**

(4) Remove access plate (if fitted) on inside of safe door, thus exposing back of lock. **DO NOT REMOVE LOCK COVER.**

Insert change key in keyhole t in back of lock, until the wing of the key has passed right into the hole (Fig. 2). Turn key (1/4 turn) counterclockwise ← (Fig. 3.) Leave key in this position.

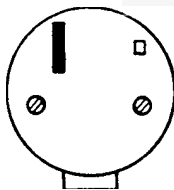


Fig. 2

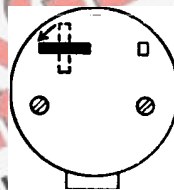
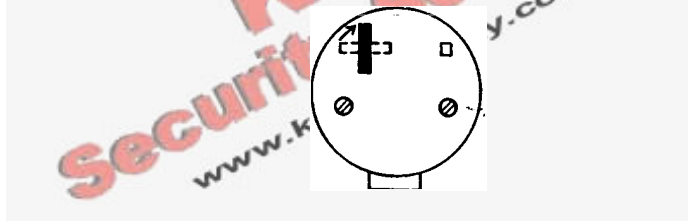


Fig. 3

IMPORTANT Do not attempt to turn the key until the wing has passed **completely into the** keyhole and the collar on the key is right up against the back of the lock.

- (6) Assume the combination you have chosen is 37, 49, 26.
- Turn dial clockwise $\sim\sim>$ stopping when the first number, 37, comes the fifth time to the STRAIGHT mark.
 - Turn dial counter-clockwise $<\sim\sim$, stopping when the second number, 49, comes the fourth time to the STRAIGHT mark (1).
 - Turn dial clockwise, $\sim\sim>$, stopping when the third number, 26, comes the third time to the STRAIGHT mark (1).
 - WITHOUT MOVING THE DIAL FROM THIS POSITION turn change key back $\frac{1}{4}$ turn clockwise $\sim\sim>$ (Fig. 4) and withdraw the key from the lock.



The lock is now set on 37, 49, 26.

IMPORTANT - After setting up a new combination, ALWAYS try it out before closing the door or drawer, locking and unlocking several times to be certain of correct operation.

SPECIAL NOTE

If these instructions have been followed with care no difficulties will be experienced in operating the lock. If, however, an error has been made and the lock refuses to operate, the following procedure should be adopted:
Remake the combination on the STRAIGHT mark (1) and re-insert the change key.

1. If the key enters freely and to its fullest extent, this indicates incorrect setting when trying to unlock on the new combination. Withdraw key without turning and carry out again unlocking sequence with the new combination as Section A, taking great care as each number comes up to the mark on its final turn.

2. If the key only enters fully after overcoming a little resistance, this indicates a slight inaccuracy in setting up the new combination. To remedy this, turn change key ($\frac{1}{4}$ turn) counter clockwise $<\sim\sim$ and repeat the entire setting procedure as detailed in Section C para 6.

3. If the key will not enter fully, this indicates a major error in setting up the new combination and the assistance of a qualified person should be sought.
DO NOT INSERT CHANGE KEY INTO THE SQUARE KEYWAYS IN THE WHEELS WHEN THE LOCK COVER IS REMOVED.

The keyhole in the cover is exactly positioned to hold the key firm at the correct angle in relation to the wheels and if you insert the key without having the cover in place you are likely to upset the relative position of the mechanism in the wheels. The lock cannot then be made to operate.